

How to use the Elastic Search

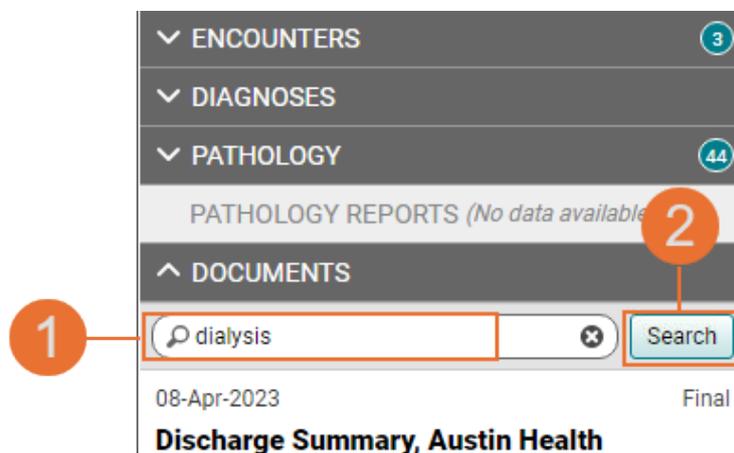
The Elastic Search function allows you to search for information by typing full or partial within the Search.

This is particularly useful when a patient has numerous documents, as it guides you to the document and relevant section of the document you are looking for.

- [Step 1 Enter your full or partial term into the Search bar](#)
- [Step 2 Review the search results](#)

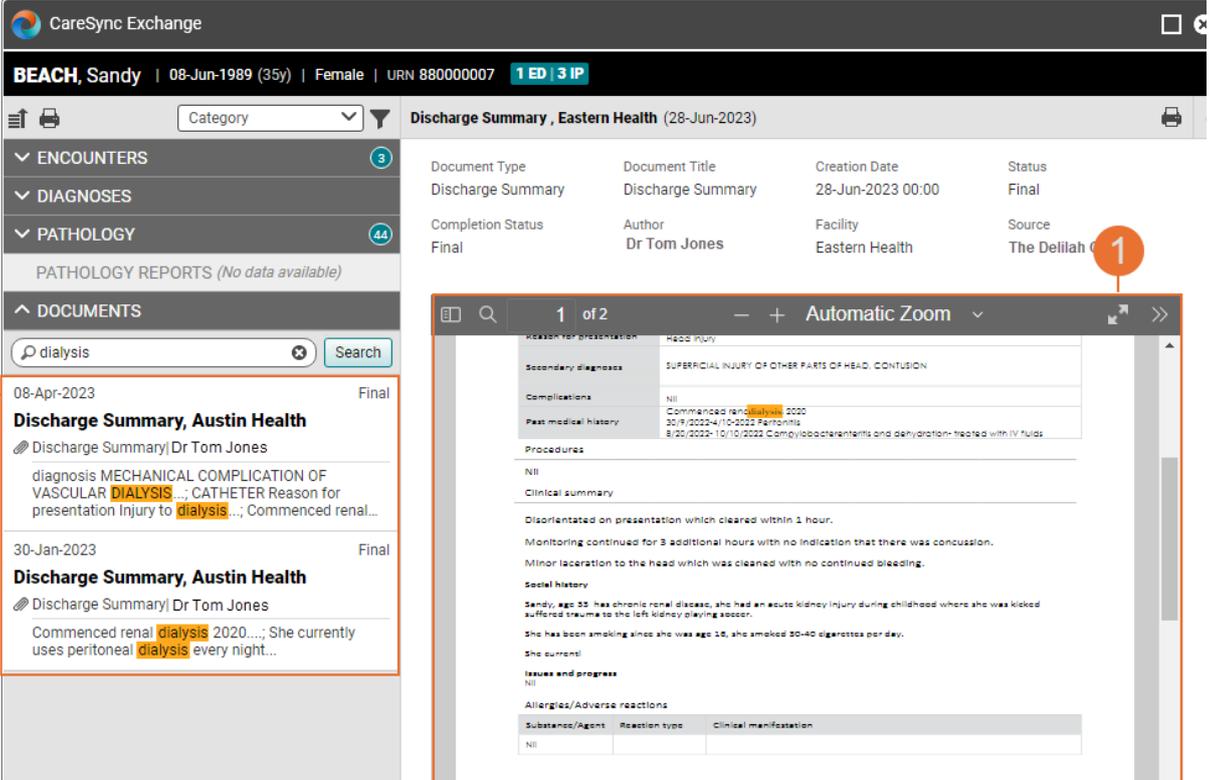
Step 1 | Enter your full or partial term into the Search bar

- 1 Click into the Documents Search bar and type in your full or partial term.
- 2 Press Enter on your keyboard or click on the Search button.



Step 2 | Review the results

- 1 Sticky search results will appear in yellow highlighter in both the Document cards and the Document details window of the selected card.



The screenshot shows the CareSync Exchange interface for patient BEACH, Sandy. The search term 'dialysis' is entered in the search bar. The results list two 'Discharge Summary, Austin Health' documents. The first document, dated 08-Apr-2023, is highlighted in yellow. The second document, dated 30-Jan-2023, is also highlighted in yellow. The details window for the selected document shows the following information:

Document Type	Document Title	Creation Date	Status
Discharge Summary	Discharge Summary	28-Jun-2023 00:00	Final
Completion Status	Author	Facility	Source
Final	Dr Tom Jones	Eastern Health	The Delilah

The document details window also shows the following information:

- Reason for presentation: HEAD INJURY
- Secondary diagnosis: SUPERFICIAL INJURY OF OTHER PARTS OF HEAD, CONTUSION
- Complications: Nil
- Past medical history: Commenced renal dialysis 2020
- Procedures: Nil
- Clinical summary: Disorientated on presentation which cleared within 1 hour. Monitoring continued for 3 additional hours with no indication that there was concussion. Minor laceration to the head which was cleaned with no continued bleeding.
- Social history: Sandy, age 35 has chronic renal disease, she had an acute kidney injury during childhood where she was kicked suffered trauma to the left kidney playing soccer. She has been smoking since she was age 15, she smoked 20-40 cigarettes per day.
- Issues and progress: Nil
- Allergies/Adverse reactions: Nil

- 2 Review the results to locate the document and area of the document you are seeking.