


How to Locate Emergency Contact(s)

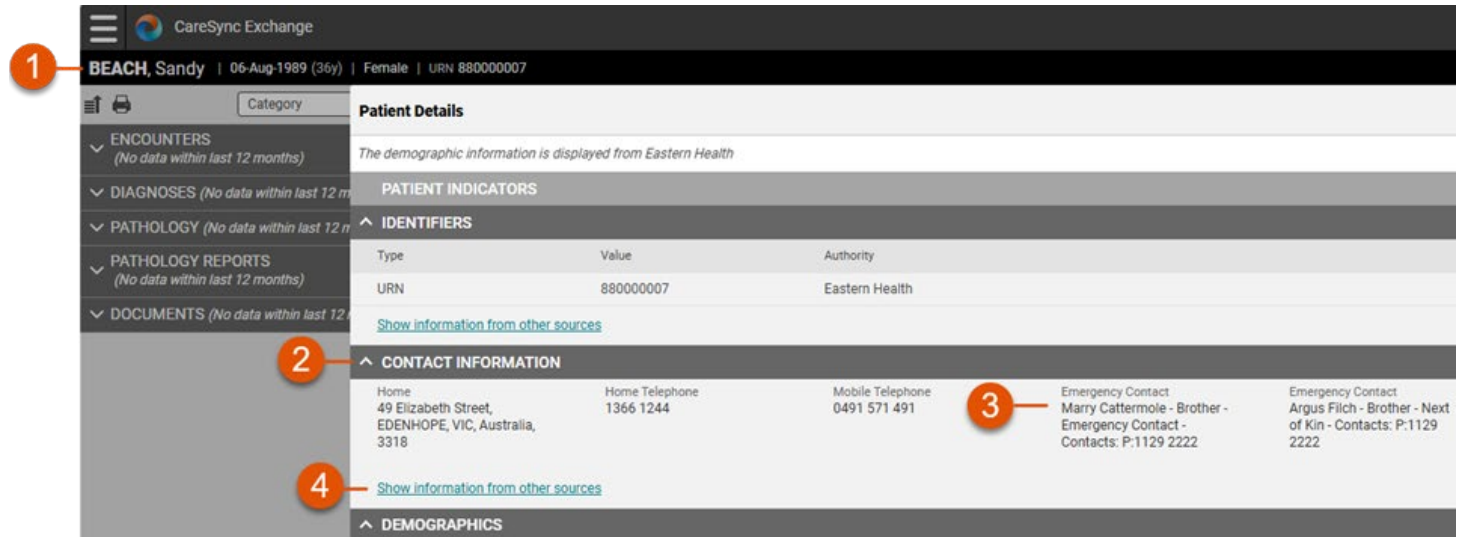
This guide explains how to locate a patient's emergency contact details in CareSync Exchange.

- Emergency contact(s) will include those shared by other participating health services.
- In addition to emergency contact details, the Patient Details page also displays other key demographic information.

 Only active emergency contact details will be available from CareSync Exchange.

Locating your health service's emergency contacts

1. Launch CareSync Exchange and click anywhere in the patient banner to open the Patient Details page.
2. With the Patient Details page now open, locate the 'Contact Information' section.
3. Review emergency contact details on the right-hand side. By default, the details displayed are from your own health service.
4. Review information from other health services by clicking on 'Show information from other sources'.



1 BEACH, Sandy | 06-Aug-1989 (36y) | Female | URN 880000007

2 **CONTACT INFORMATION**

| Type | Value | Authority |
|------|-----------|----------------|
| URN | 880000007 | Eastern Health |

3 Emergency Contact: Marry Cattermole - Brother - Emergency Contact - Contacts: P:1129 2222

Emergency Contact: Argus Flich - Brother - Next of Kin - Contacts: P:1129 2222

4 [Show information from other sources](#)